

UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF NEW YORK

GENERAL ORDER #33

-----  
IN THE MATTER OF:

RULES REGARDING STUDENT PRACTICE  
IN THE NORTHERN DISTRICT OF NEW YORK.  
-----

:  
:  
:  
:  
:  
:

1. A law student admitted as a Student Practitioner may with the court's approval, under supervision of an attorney, appear on behalf of any person, including the United States Attorney, who has consented in writing on the form prescribed by the clerk.

2. The attorney who supervises a student shall in compliance with this Rule:

- (a) Be a member of the bar of the United States District Court for the Northern District of New York.
- (b) Assume personal professional responsibility for the student's work.
- (c) Assist the student to the extent necessary.
- (d) Appear with the student in all proceedings before the court unless his presence is waived by the court.
- (e) Indicate in writing his consent to supervise the student.

3. In order to appear, the student shall:

- (a) Be duly enrolled in a law school approved by the American Bar Association.
- (b) Have completed legal studies amounting to at least four semesters, or the equivalent.
- (c) Be recommended by either the dean or a faculty member of his law school as a student practitioner. This recommendation may be withdrawn by the recommender at any time by mailing a notice to the Clerk or by termination by the court without notice of hearing and without showing of cause.
- (d) Neither ask for nor receive any compensation or remuneration of any kind for his services from the person on whose behalf s/he renders services, but this shall not prevent an attorney, legal aid bureau, law school, public defender agency, a State, or the United States from paying compensation to the eligible law student, nor shall it prevent any agency from making proper charges for its services.
- (e) Certify in writing that s/he is familiar with the federal procedural and evidentiary rules as well as the local rules of this court. The student practitioner shall complete and file an application for admission as a student practitioner on the form supplied by the Clerk.
- (f) Upon filing such application with the Clerk of the Court, in proper form, the Clerk shall enroll the applicant's name, address, date of admission and the fact that the applicant is a student practitioner on the automated attorney roll. The Clerk shall assign a Bar Roll number to the student and assign an attorney status code of "i" for inactive until such time that the student is formally admitted to the district. The application shall also contain information on the expected date of graduation from law school. The applications for student practitioners will be maintained by the Attorney Registration Clerk.
- (g) A student practitioner may appear and render services pursuant to this Rule after approval of the application by a District Court Judge or Magistrate Judge and until the results of the first New York State bar examination subsequent to the student's graduation has been published.

4. The law student so enrolled and supervised in accordance with these rules, may:

- (a) Appear as counsel in court or at other proceedings when consent of the client or his authorized representative, or the United States Attorney when the client is the United States, and the supervising attorney have been filed, and when the court has approved the student's request to appear in the particular case.
- (b) Prepare and sign motions, petitions, answers, briefs, and other documents in connection with any matter in which s/he had met the conditions of (a) above; each such document shall also be signed by the supervising attorney and shall be filed in the case file.

5. Forms approved by the court for use in connection with this Rule shall be available in the Clerk's Office. Completed forms shall be filed with the attorney registration clerk for this district.

\*\*\*\*\*

This General Order amends Special Rule #1 which was adopted by the Court on May 1st, 1975.

**Approved and effective:**

September 3, 1992

---

**Neal P. McCurn**  
**Chief U.S. District Court Judge**

## STUDENT PRACTICE AUTHORIZATION FORM

FRM 8/05/92

**APPLICATION FOR ADMISSION AS A STUDENT PRACTITIONER  
PURSUANT TO GENERAL ORDER #33 OF THE NORTHERN DISTRICT.**

(1)

CERTIFICATION OF APPLICANT

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE OF STUDENT)

%%

TO BE COMPLETED BY THE DEAN OR A FACULTY MEMBER OF  
THE STUDENT'S LAW SCHOOL.

\_\_\_\_\_  
I certify that this student has completed at least four  
semesters of law school work, and recommend that the student  
be admitted to the court as a student practitioner.

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE OF DEAN)

OR

\_\_\_\_\_  
(SIGNATURE OF FACULTY MEMBER)

%%

Admission Approved:

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(U.S. DISTRICT JUDGE)

\_\_\_\_\_  
(U.S. MAGISTRATE JUDGE)

Form to be forwarded to the attention of the Attorney Registration  
Clerk in the Syracuse Clerk's Office.

\_\_\_\_\_  
ASSIGNED BAR ROLL NUMBER #